

New Canaan Board of Realtors Employee Conflict of Interest Policy

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1 Purpose

This policy of prohibiting conflicts of interest applies to all employees of the New Canaan Board of Realtors.

A conflict of interest occurs when an employee or any party related to the employee is in a position to profit or otherwise personally benefit directly or indirectly because of the employee's position with the *New Canaan Board of Realtors*.

2 Disclosure Procedure

Employees must disclose any situation that may present a possible conflict of interest so that the Association can review it.

Employees must report all actual or potential conflicts of interest to the CFO and Board of Driectors.